

***Trinity Lutheran Downtown***  
***Regularly Scheduled Voters' Assembly Meeting***  
***Trinity Lutheran Church***  
***Sunday – June 25, 2017 - 12:15PM***  
***Word - Worship – Community***

***Approved Congregation 12/10/17***

**I Welcome & Call to Order-Ted Lange**

➤ See Agenda below

- Voters were registered and counted; A total of 69 voters were registered
- Call to order, passing out materials
- Read mission statement together and discussed what it means- Trinity must focus on encouraging and building up each other in order to be equipped follow Jesus' Great Commission (Mat. 28)

**II Prayer/Devotional-Ted Lange**

- How do we equip and build up each other to be a missional church: Heb. 10:19-25 and Acts 2: 42-47
  - Benefits of participation in the life of the church: instruction, fellowship, common cause, provided mutual assistance, discipline, worship
  - Trinity would benefit from getting back to the basics in participation in the ministry plan for Trinity. We have a vision of being a church that excels in making and growing disciples for our members and families, staff, and guests.
- Prayer-Pastor Schaefer
- Approval of Minutes-Mar. 12, 2017 will be at next meeting

**III Pastor's Report – Reverend Larry Schaefer**

- Foundations Class-new one begins Sept. 11 for 8 weeks
- Youth Confirmation names are being compiled to also start Youth Confirmation in September
- Vacancy Pastor Report June 25, 2017
  - Reinstated as Active Members, Sherry Hulett (4/3)
  - New Members: Ashley Heling, Tim Heling, Grace London Heling and Allison Lasman (6/25)
  - Baptisms: Seven Children baptized between April 3 and May 7
  - Transfer out: Kristi Turner to St Mark Lutheran, Waco, TX (6/8)
  - Release to other Lutheran Churches: Linda Morris and Vern Morris (6/21)
  - Other Notes
    - Two more youth baptisms planned for August

**IV President's Report-Ted Lange**

- Leadership Focus-Ministry Planning
  - Campus Initiatives (Rocky Smothers & Eric Havens)
    - Restore pastoral office on main campus Admin Building

- Sanctuary upgrades-carpet, ceiling repairs, stained glass window sealing, AV equipment, lighting, expanded narthex
- Ruth Lane Housing-initial consideration of restoration for rental of a single housing unit.
- Develop Pro Forma estimates on options for utilization of the Magnolia Building: options-realize full leasing potential through existing state or renovation to Class B status; Sell the property; Other uses.
- **Task Force-want to have 1 member from LC, one member from school board, rest from congregation**
  - In order to engage in effective planning and prioritization of campus initiatives and to provide meaning in meeting ministry goals, participation in the Campus Development Task Force requires representation by Trinity members
  - Subcommittee chairs
  - Magnolia building options
  - Seeking additional congregational participation related to vocation or passion for Trinity facilities and capital improvements.
- **Foundry-Eric Havens is meeting with staff on a regular basis to consider campus capital projects and also to address operational needs with focus on cost savings and efficiency**
  - Energy saving protocols for campus management
  - Painting outside same color to look like a unified campus
  - AC unit maintenance
  - Other items that can be discussed with our GM, Eric Havens
- **Policy Based Governance Model**-Leadership Council and administrative staff continue work to define policy and procedures to better operate by PBG
- **Office of Public Ministry**-operating without a senior pastor for 2.5 years has been difficult. The mission and ministry of Trinity are OUR vision for Trinity and OUR priorities for Trinity. We all look forward to a called Shepard to support and enhance our vision but we remain the stewards of the Ministries at Trinity. We were reminded in the devotional readings of how our shared participation in the life of Trinity brings our mission to life.
- **Church Ministry Advisory Committee to advocate for ministries**-equipping members to witness and to support ministries-made up from the congregation
- **Sunday School for children**-Julia Malenke will be serving part time CDC/ part time pastoral care to work towards getting the children serviced
- **Election of Officers, Council Members, and Elders-Gregg Yawman**
  - The call Committee Co-Chaired by Gregg Yawman and John Strandquest also included Reverend Larry Schaefer, Mike Kunze, Kathy Aber, Marcy Shively and Bill Gouveia.
  - Gregg Yawman discussed each open position and the list of candidates as well as the committee's recommendations.
  - Those running for the same position were given the opportunity to discuss their qualifications.

- Voted for at large positions for LC by paper ballot, members voted for two out of four running
    - Maggie Bowles & Stephanie Landis were elected and motion to accept carried by verbal vote, one opposed
  - Motion to accept recommendations of the nominating committee for other positions-Gregg Yawman, seconded by Marcy Shively-passed by unanimous verbal vote
  - The Elected Officers of Trinity Lutheran Church and School
    - President of the Voters Assembly: Ted Lange
    - Vice-President: Kathy Aber
    - Finance Officer: David Wilkosz
    - School Board President: Beverly Middleton
  - Members at large Odd Years (Newly Elected)
    - Maggie Bowles, Stephanie Landis
  - Members at Large Even Years (Currently sitting)
    - Gregg Yawman, Tim Norris
  - Newly elected Elders serving on the Elders Ministry Team
    - Senior Elder: Tom Finger
    - Elders: Don Behrmann, Clay Bourgeois, Brendan O'Brien, Tony Ramiz, Gary Schumacher, Chris Gerou, Mike Kunze, Mark Brink
  - Current Elders currently sitting
    - Ulysses Floyd, Steve Kerestes, Bob Trapp, Jim Curtis, Rusty Stephens, Ken Boggs, Rocky Smothers, Lo Phillips
- **Trinity Events (pre-planning)**
- Want to plan more pot lucks for congregational get-togethers
  - 100 Year Celebration-celebrate the past (photos, timeline, interviews, remembering) prepare for the future (equipping members, adapt and grow ministries, learning sessions)
    - Dinner, open time capsule, put in new time capsule
  - Oktoberfest-500 years since Reformation, beer tasting, food trucks, music, Pumpkin Patch
- **Comfort Dog Ministry-Wendy Havens**
- Completed Top Dog Training
  - Hosted Lutheran Church Charities here
  - Go Fund Me page- every bit of funding is through donations
  - Looking for a military veteran to join team-dog will be dual vested for community and military

## **V Vice-President's Report-Stephanie Landis**

- **Senior Pastor Call Committee-Tim Norris**
- Had a list of 16 names, Pastor Green narrowed it down to 9
  - The committee ranked them and narrowed it to 5
  - The committee will interview those 5 and their information will be posted in the next Trinity Triune:
    - Rev. Dr. Wayne Braun

- Age - 58
  - Married with 4 adult children. Wife is a Lutheran school teacher and has directed a pre-school.
  - Currently, lives in Germany pastoring a church there and working with the Board of International Missions. He has been there the past 4 years. Prior to moving to Germany, he was a pastor at 4 other churches here in the US.
  - Average attendance is 100+ a Sunday.
- Rev. Andrew Ratcliffe
    - Age - 37
    - Married with one two-year-old little girl. Wife has a degree in Music Education and is an organist.
    - Currently, Pastor Ratcliffe is the associate pastor at St. John Lutheran in Seward, NE for the past 6 years. Very active in the youth and family ministry at St. John. He has been the sole pastor at his first church, St. Paul in Sac City, IA
    - Average attendance is 1000+ a Sunday
- Rev. Mark Dahn
    - Age - 42
    - Married with 3 children. Youngest is starting middle school and oldest in starting high school.
    - Currently, Pastor Dahn is the associate pastor at Trinity Lutheran Church in Tyler, TX. He is specifically the Family Ministry and Outreach pastor. He has been at Trinity for 8 eight years. Pastor Dahn was also an associate pastor at his first church St. John Lutheran in Battle Creek, NE.
    - Average attendance is 300+ a Sunday
- Rev. Jason Taylor
    - Age - 48
    - Married with 4 children ranging from elementary to high school. Wife is a Lutheran School Teacher and a DCE.
    - Currently, Pastor Taylor is the sole pastor at Zion Lutheran Church in New Palestine, IN. He has been the pastor there for the past 8 years. Prior to Zion Lutheran, Pastor Taylor was the associate pastor at Holy Savior in Lincoln, NE.
    - Average Attendance is 350 on a Sunday.
- Rev. Douglas Croucher
    - Age - 54
    - Married with 3 adult children.
    - Pastor Croucher is the Sr. Pastor at Concordia Lutheran in Fort Wayne, IN. He has been at Concordia since 2004, where he has

served as both Sr. and Associate Pastor. Pastor Croucher started out as a Lutheran School Teacher and DCE before going on to become a Pastor. He has worked at several other churches as a teacher or DCE.

- Average Attendance is 900+ on a Sunday.

## **VI Board of School Ministry-Kathy Aber**

- Highlights from the school programs:
  - Spring Concert held in May
  - Garden Boxes- Pastor Schaefer blessed the boxes in the spring and the children were able to enjoy salads for lunch and sampled kale popsicles
  - Healthy Eating Initiative featured in US News and World Report
  - New brick donations have helped to pay for new playground equipment
  - Sysco Foods visited to help improve and lower costs on the food program
  - PTL has a full slate of new officers
  - Held a Spring May Day Festival which was a fundraiser
  - Working on the process of reducing employee & tuition discounts
  - Working towards new student recruitment
  - Thanked current school board members for their service
- K-8-Kathy Aber
  - Highlighted a teacher
  - Highlighted programs and special events
- CDC-Patty Moser
  - 9 children baptized
  - Program runs from children 6 weeks to 5 years
  - Highlighted the things they see accomplished at each level by the children
  - 14 VPK are signed up for kindergarten

## **VII Parish Financial Report-David Wilkosz**

- See Finance Reports in support materials
- Audit-have been diligently working on it since Jan., hopefully by Aug. will be able to present it to the congregation
- Reviewed the impact of the reports and compared the actual vs. budget on both 2016 and 2017 years
- The balance sheet as of May 2017, shows assets to liability and equity is balanced at \$9,714,208
- Trinity Resurrection giving at \$61,350
- Due to unknowns in school enrollment, a motion was made by David Wilkosz to have a 2-month budget through Aug. 6 and come back with a completed budget for year, seconded by David Tesch
  - Per student cost approx. \$8,000, bringing in about 87% currently
  - Motion passed with some opposition

## **VIII New Business**

- Motion to have LC move directly and with great urgency to organize a church ministry team and establish specific policy to empower the church ministry- David Wilkosz, seconded by Tom Finger
- Discussion
- Voted to table motion for more discussion by LC-unanimously approved by verbal vote

## **IX Adjournment & Close-Ted Lange**

- Motion to adjourn-Rocky Smothers, seconded by Pastor Glander, unanimously approved by verbal vote
- Closed by singing Doxology

# ***Trinity Lutheran Downtown***

***Regularly Scheduled Voters' Assembly Meeting***

***Trinity Lutheran Church Sanctuary***

***Sunday - June 25, 2017 - 12:15PM***

***“Our mission is to proclaim the Gospel of Jesus Christ through ministries which strengthen and equip people for Christian witness and service in downtown, metropolitan Orlando, and the world”***

## **Meeting Agenda**

---

### **Welcome & Call to Order**

**Ted Lange**

- *Eligible voters sign-in*

### **Review Mission Statement**

### **Opening Devotion and Prayer**

- *Devotional*

### **Approval of Minutes**

- *Regular Voters Meeting from March 12, 2017*
- *Regular Voters Meeting from June 25, 2017*
- *Regular Voters Meeting from August.....*

### **Pastor's Report**

**Rev Doug**

### **Kallesen**

- *Trinity Cottage Meetings*
- *Ministry Report*

### **Presidents' Report**

**Ted Lange**

- *Leadership*
  - *Sanctuary and Campus Initiatives*
  - *Governance to support volunteer ministry*
  - *Church Advisory Committee*
- *Trinity Events*
  - *One-Hundred Year Celebration*
  - *Oktoberfest*
- *Trinity Staff Recognition*

### **Vice-Presidents' Report**

**Kathy Aber**

- *HR Matters*
- 

*Stephanie Landis*

### **Board of School Ministry**

**Beverly Middleton**

- *Board Report*
- *K-8 - Kevin Brockberg*
- *CDC - Patty Moser*

## General Managers Report

- *Financial Report*
- *Trinity Properties*

## *Adjournment & Close with the Doxology*

---

**Eric Havens**

*David Wilkosz*

### **Notes & Meeting Protocol:**

All eligible voters (Communicant members, age 18 and up) sign roster attendance roster. \*Votes Required.

In order to make the most productive use of the two and one-half (2.5) hours allotted for the Voter's Meeting, the following procedure will be announced by the chair where "in order" motions have been made or are anticipated:

- 1 – A maximum of ten (10) minutes of discussion or Q/A total per agenda item (as announced/published); except where approved by Voters (simple majority) to extend for an additional 10 minutes.
- 2 - Voters who desire to be recognized by the Chair to speak, please stand to be queued to gain access to the "floor microphone." Once recognized, each individual will have a **maximum of two minutes** to address the Voters.
- 3 – Speaking time limits of individual Voters recognized by the Chair, or Q/A limits will be kept and announced by Parliamentarian/VP.
- 4 - When the total discussion time limit is up, the chair will recognize (further) motions ("I move that...") and proceed according to Roberts' Rules of Order. Our By Laws specify that the VP is the permanent Parliamentarian.

**The next meeting of the Regularly scheduled Voters' Assembly is scheduled for **August 6, 2017****