

Trinity Lutheran Downtown

Regularly Scheduled Voters' Assembly Meeting

Trinity Lutheran Church Sanctuary

Sunday – October 18, 2015 – 12:30PM

Word - Worship - Community

Meeting Agenda & DRAFT Minutes

Welcome & Call to Order

Ted Lange

- Meeting Called to Order with 49 registered members present (See Attached).
- Approval of Minutes – Regular Voters Meeting from June 28, 2015
- Approval of Minutes – Special Voters Meeting from August 9, 2015
- Rocky Smothers-Move to accept the June 29, 2015 and Aug. 9, 2015 minutes
- Kathleen Tesch Seconded motion
- Approved by unanimous verbal vote

Opening Prayer

- Opening Prayer

Rev. Jim Martin

Lutheran Church Extension Fund

Bruce Hahn

- Shared Blessings Program and Opportunities
- Bruce provided an update on the “Young Investors Club”
- Trinity has done a good job coming forward to meet and has met the minimum number of investors to warrant the \$5,000 monthly rebate on our mortgage. Over the life of the loan these investments will reduce our loan payments by \$60,000. We do need to keep the number of investors above the minimum goal of 336 investors which includes both youth and adult accounts.

Board of School Ministry

Kathy Aber

- K-8 – Kevin Brockberg
 - Healthy meals & snacks through Rich Poole through Nemours partnership
 - Upcoming field trips
 - 8 students going to Washington D.C.
 - Some grades going to Georgia
 - Some grades going to Tallahassee to see government in action
 - Seeing volunteers and workers in the community
 - May have interest from school visitors from China and Singapore
 - Working toward dual accreditation from National Lutheran Schools & Southern Schools and Colleges-finalizing this spring
 - Buy a Brick-1st round ending Oct. 31 and will be laying the bricks
 - Continuing in rounds after that
- CDC – Patty Moser
 - The CDC opened with 265 children attending and quickly increased to 285 children
 - Patty is optimistic that we can reach max capacity of 304 children
 - Infant rooms currently have a waiting list of 50 families
 - CDC Events:
 - Grandparents Day was a huge success
 - The Trinity OWLS are visiting the CDC on Friday

- Rich Poole providing nutritious, healthy snacks and lunches
- Fall Festival coming Friday
- Pastor Martin has been visiting classrooms in CDC and his wife, Carol, has been volunteering as receptionist
- Accreditation visit- Ap. 13-14 (more details below)

Campus Task Force Update

Kathy Aber

- Scope of projects are slowly being reduced, outstanding major projects include,
 - A fiber optic cable was found to be running through the parking lot retention pond; situation being evaluated to move the cable.
 - The transformer in the parking lot needs to be relocated
 - Soccer field to be sodded
 - Additional fencing to be placed around playground
 - Gates need code access for security

Parish Financial Report

David Wilkosz

- End-of-Fiscal Year 2014-2015 Budget
- Current Fiscal Year 2015-2016 Budget Status
(See attached balance sheets & summary statements)
 - \$115,000 cash loss from FY15/16
 - Items with negative impacts to cash flow include,
 - Delayed start on opening CDC due to construction delays; caused a decrease in revenues of \$117,000
 - School start-up costs during June-Sept.
 - LC and Finance Committee will conduct quarterly budget review
 - \$134,000-owed to ourselves from dedicated funds. We are making payments to ourselves.
 - LCEF loan to self- paid down to \$17,000 at June 27, 2015
 - Only netted \$11,000 in revenue-contributions are down \$45,000
 - Closing loan with LCEF probably in December and will need to start paying it off
 - Ministry side needs to step up
 - CDC Project, \$7,400,000-spent and have \$264,000 over budget. We are working with LCEF to resolve.
 - Faithfully Forward- \$236,000 still needs to be collected- \$12,000 of that are people that have moved away

Pastor's Report

Rev Jim Martin

- Sunday School and confirmation classes going well, working on increasing attendance with a variety of offerings within various time slots-check Triune Weekly for updates
 - Youth & Adult Classes-heading in right direction
- Foundations Class-good turnout, includes staff and new members
- Nov. 22- Congregational Thanksgiving Dinner/ welcome new members
- Fund Raising for youth functions is important
- Ministry Teams moving forward
- Cradle Roll-CDC families having babies-keeping in touch and welcoming them to church
- Fellowship Team & smaller group- dividing up the functions to accomplish more
- Elders reaching out to members that have left or aren't attending
- Call Committee for senior pastor is in place and starting

Presidents' Report

Ted Lange

- *Senior Pastor Call Committee Update*
 - *Oct. 10-Introductory meeting with President Walton to outline process, expectations, and plan priority items during call process*
 - *Oct. 28-start visioning process-Needs and expectations of Trinity evaluated by conducting comprehensive self-study-Needs Trinity involvement at all levels*
 - *Dec.-will take nominations from congregation during 30 day period*
 - *Targeting to have all materials turned into district prior to Christmas holiday*
 - *Communication- Stephanie Landis is primary contact, but can talk to any committee member for updates and status of process*
- *Advisory Committee on HR*
 - *LC led advisory committee to assist with updates to employee job descriptions and expectations, employee evaluation process*
 - *Review process for HR function at Trinity and recommend needs*
 - *Seeking volunteers to serve on committee*
- *At Large Seat on Leadership Council*
 - *Motion to fill position through June 31, 2017 with John Strandquest*
 - *Bob Meyer seconded, Unanimous verbal vote*
- *Teacher Calls-General discussion on teacher calls followed by motion to call..*
 - *Motion to call Mike Rottman for teaching position*
 - *Seconded by Bob Meyer, Unanimous verbal vote*
 - *Motion to call Justin Tayon for teaching position*
 - *Seconded by Kathleen Tesch, Unanimous verbal vote*
- *Trinity Organizational Chart*
 - *General description of the revised Trinity Lutheran Church and School Organization Chart*
 - *Developed by Leadership Council to work closely with newly revised By-Laws*
 - *To be posted on Trinity Web Page*
- *Clergy Appreciation!-Deaconess Liz Borth, Reverend Jim Martin*

Adjournment & Close with the Doxology