***Trinity Lutheran Downtown***

***Special Voters’ Assembly Meeting***

***Trinity Lutheran Church Sanctuary***

***Sunday – August 9, 2015 – 12:30PM***

***“Our mission is to proclaim the Gospel of Jesus Christ through ministries which strengthen and equip people for Christian witness and service in downtown, metropolitan Orlando, and the world”***

**Meeting Minutes**

***Welcome & Call to Order***

* *Meeting called to order with 37 voting members present*
* *Minutes from Regular Voters Meeting from June 28, 2015 to be presented for approval at the next regular voters meeting*

***Opening Devotion***

* *Psalm 111”Praise for God’s Tender Care” read in unison; Opening Prayer offered by Pastor Martin*

***Pastors Update***

* *Pastor Martin provided a membership report that baptized membership has increased from 1251 in 2013 to 1325 in 2014 to 1332 in 2015. Average attendance at the four weekend services through July of each year was 383, 355, and 333, respectively for 2013, 2014, and 2015.*
* *Thus far during 2015 Trinity has baptized 1 adult and 12 children; Changes in membership include 3 children received with parents, 2 deaths, 7 confirmed, 2 transfers in, 10 transfers out, 1 release, and 9 adult confirmation/new members*
* *The next new members class starts in mid-September, hopefully on Tuesday evenings*
* *In order to clear up Wednesday evenings for Music Ministries several scheduling changes are being discussed including moving Elders and Ministry Team meetings to Monday nights. This will provide for rather busy Monday nights as Leadership and Executive Councils currently meet on Monday evenings once per month. However, these meetings will be coordinated to ensure availability for those who want to participate.*
* *For Ministry Teams it is anticipated that Team Facilitators will meet on a regular schedule with Pastor and key leadership members and Ministry Teams will meet as needed to “get the work done”.*
* *Pastor stressed the priority and importance of clear communication concerning youth involved in K-8, CDC, Sunday School, and confirmation.*
* *Work continues on updating the 9:30 AM service to be more contemporary in nature. Pastor stressed the importance of congregational support and feedback as he and the elders continue to adapt this service. Surveys were available during the service on Aug 9 for those attending the service to provide feedback. Pastor and the Elders appreciate the feedback provided thus far and will give consideration to all input.*

***Board of School Ministry***

* *Kathy Aber provided an update on CDC and K-8 programs. The School Board met on Thursday August 6th. For the K-8 program, a school secretary has been hired to fill the position left vacant at the end of the school year. All teacher positions have been filled with the exception of the 2nd-3rd grade teacher. Dr. Brockberg provided that there is an interview on Monday morning for the remaining teaching slot and that enrollment for the FY15/16 school year is 70.*
* *Tim Norris asked the only question on this update; Is the 70 student projection based on fully registered students?, Dr Brockberg replied that the number is “Firm”.*
* *There was no specific report on CDC enrollment or staffing.*

***Campus Development Task Force Update***

* *CDC Building Update: DCF and Fire and Safety Inspections have been partially completed and non-compliance items have been or are being remedied. Plans are in place to finalize these inspections at the appropriate times. On Friday the 7th, the City of Orlando permitting process identified a deficiency in paperwork and drawings submitted with our “split permit”. In order to receive the certificate of occupancy (CO) for the CDC, it was necessary to split out the work on the historic houses in order to prioritize the CDC project. Additional drawings are necessary for the city to finalize paperwork for the CO. The classrooms and facilities are ready for children and they will be moved into the new facility as soon as the CO is officially received and DCF inspections are finalized.*
* *In anticipation of this move, and to accomplish various tasks in preparing the CDC, Kathy Aber provided a sign-up sheet for members to provide times during the week that they could be available to assist.*
* *Efforts are underway to insure that CDC delays to not interfere with the start of school for the K-8 program.*
* *In lieu of the CDC delays the dedication ceremony has been postponed with a date TBD. Speakers and dignitaries have been contacted about the delay. Once the CDC is occupied, a date will be selected and planning will be finalized.*
* *The Gym floor is behind schedule but nearly complete. Lines are currently being painted. Due to CDC delays and the need for completion of parking lots, roofing repairs for the gym are being delayed. There are currently no leaks and the contractor is committed to insuring that any leaks will be fixed in a timely manner until such time as the full repair begins.*
* *Ted Lange provided some insight into Leaderships intent to continue on with Trinity Century II, Phase 1 planning which includes, in addition to the CDC building, planning and upgrading the Sanctuary and Undercroft, Green Spaces and Office space. There was a great deal of planning conducted for these projects which were put on hold during the building of the CDC. Leadership will be re-visiting the existing planning and incorporating this information into a formalized process to provide finalized Phase 1 updates to the Trinity Campus. A request was made to those who were involved in these early planning processes to provide leadership with their insight into their planning experiences.*

***Vice-Presidents’ Report***

* *Stephanie Landis provided and update on Senior Pastor Call Committee. The call committee membership has been finalized and includes the Vice-President and President of the congregation, the Interim Senior Pastor and Head Elder. At large members include Rocky Smothers, Bruce Hahn, Jen Blackwood, Mike Hoffman, and Bonnie Robie. Ted Lange will contact President Walton’s office at the FL-GA District office and notify them of our intent to begin the call process with an initial meeting in September. The district will provide support as well as a Circuit Pastor to assist in the entire call process.*

***Building Naming Ted Lange***

* *A motion was made by Ted Lange to name the new CDC building and provide for a memorial to Wren Aber in the reception area of the CDC.* ***Motion: Name the new building housing the Child Development Center and the upstairs opportunity space, the “New Century Center”, and to utilize space in the entrance area of the CDC for a dedication to the vision and perseverance of Wren Aber, a visionary who lead Trinity’s Campus Development Task Force into this new Centruy. Leadership Council will select a committee to formalize existing plans for a memorial into a specific recommendation. The motion was seconded and to the surprise of the President, there was no further discussion. Upon Vote the Voter’s Assembly unanimously approved the motion.***
* *Ted Lange provided discussion on leadership’s thought process to name additional buildings on campus. Currently, existing named buildings include the Christian Life Center housing Fellowship Hall, the Kitchen, Gym and athletic program rooms, the Magnolia Building currently housing administrative offices, Pastoral Ministry Offices, and tenants, and the Sanctuary Building. Un-named buildings include the Two Story, one story, administration buildings and the yellow, white, and red houses. Leadership would like to pursue naming of these buildings to provide consistency to the campus, a clear orientation of campus locations, and to provide names with character and meaning to historic and current uses. Dr. Brockberg also added that when providing tours to prospective students and their families, consistent names would be helpful in promoting the campus and school.*

*Names brought forth by leadership to initiate discussion,*

*Two Story Building – “Heritage Hall” Discussion also included “Viking Hall”*

*One Story Building – “Loggia”*

*Admin Building – “Livingston Administration Building”*

*Ruth and Amelia Street House names were formalized based on input received early in the process of Naming the CDC building by CDC staff and include names build on native Florida trees.*

*Yellow House - “Sycamore Corner”*

*White House – “Mighty Oak Manor”*

*Red House – “Cypress Cottage”*

*There was little discussion and Leadership did not wish to make a motion for naming at this time but rather to allow staff and the congregation to consider these or other names.*

***Presidents Time***

* *Ted Lange announced information that had been previously published in the Triune Weekly announcing a vacancy of a Member-at-Large position on Leadership Council vacated by Wendy Havens. Wendy was peacefully released from the position by mutual agreement upon the hiring of Eric Havens as the General Manager-Operations which would lead to a conflict of interest for her in this position. Leadership is seeking nominations of individuals willing to complete the term for this position which ends June 31st, 2017.*

***Adjournment***

* *Justin Tayon, the recently hired Music Teacher, was introduced. Justin is a recent graduate of Concordia University Seward and will begin at Trinity on Monday August 10th. Justin will also be involved with the Music Ministry at Trinity.*
* *The Voter’s Assembly was closed and Pastor Martin provided a closing prayer.*
* *The**Doxology was sung.*