

Trinity Lutheran Downtown
Regularly Scheduled Voters' Assembly Meeting
Trinity Lutheran Church Sanctuary
Sunday – October 18, 2015 – 12:30PM
Word - Worship - Community

Meeting Agenda

Welcome & Call to Order

Ted Lange

- *Approval of Minutes – Regular Voters Meeting from June 28, 2015*
- *Approval of Minutes – Special Voters Meeting from August 9, 2015*

Opening Prayer

- *Opening Prayer*

Rev. Jim Martin

Lutheran Church Extension Fund

Bruce Hahn

- *Shared Blessings Program and Opportunities*

Board of School Ministry

Kathy Aber

- *K-8*
- *CDC*

Campus Task Force Update

Kathy Aber

Bob Meyer

- *Faithfully Forward Capital Fund Drive*
- *Project Update*

Parish Financial Report

David Wilkosz

- *End-of-Fiscal Year 2014-2015 Budget*
- *Current Fiscal Year 2015-2016 Budget Status*

Pastor's Report

Rev Jim Martin

- *Membership Report*
- *Ministry Teams Update*

Presidents' Report

Ted Lange

- *Senior Pastor Call Committee Update*
- *Advisory Committee on HR*
- *At Large Seat on Leadership Council*
- *Teacher Calls*
- *Trinity Organizational Chart*
- *Clergy Appreciation!-Deaconess Liz Borth, Reverend Jim Martin*

Adjournment & Close with the Doxology

Notes & Meeting Protocol:

All eligible voters (Communicant members, age 18 and up) sign roster attendance roster. *Votes Required.

In order to make the most productive use of the two and one-half (2.5) hours allotted for the Voter's Meeting, the following procedure will be announced by the chair where "in order" motions have been made or are anticipated:

- 1 – A maximum of ten (10) minutes of discussion or Q/A total per agenda item (as announced/published); except where approved by Voters (simple majority) to extend for an additional 10 minutes.
- 2 - Voters who desire to be recognized by the Chair to speak, please stand to be queued to gain access to the "floor microphone." Once recognized, each individual will have a **maximum of two minutes** to address the Voters.
- 3 – Speaking time limits of individual Voters recognized by the Chair, or Q/A limits will be kept and announced by Parliamentarian/VP.
- 4 - When the total discussion time limit is up, the chair will recognize (further) motions ("I move that...") and proceed according to Roberts' Rules of Order. Our By Laws specify that the VP is the permanent Parliamentarian.

The next meeting of the Voters' Assembly will be scheduled during November/early December to fully evaluate the Congregational Self-Study being conducted by the Senior Pastor Call Committee

Trinity Lutheran Downtown

Regularly Scheduled Voters' Assembly Meeting

Trinity Lutheran Church Sanctuary

Sunday – June 29, 2015 – 12:30PM

Word - Worship - Community

MINUTES

Welcome & Call to Order - Rocky Smothers

- *Voters were registered and counted*
- *Minutes from Regular Voters Meeting from May 18, 2014 and Special Voters Meeting from June 1, 2014 were approved*
 - *Patty Moser's name was spelled wrong, thus being corrected on the Official Minutes*
 - *Motion to approve-Rocky Smothers, seconded-John Strandquest*
 - *Unanimous verbal vote to approve*

Opening Devotion - Rocky Smothers

- *Devotion-Ps. 131 & 133-read in unison*
- *Opening prayer*

Lutheran Church Extension Fund – Individual Investors - Rocky Smothers

- *Young Investors update-there were 100 new contributors which put us over 200 total*
- *The deadline to contribute is June 30 for this period to give us a discount on our loan*
- *The goal is 336 contributors total to give us the highest break on our loan*

Welcome to Pastor Jim & Carol Martin - Rocky Smothers

- *A warm welcome was extended to Pastor and Carol*

Board of School Ministry

Kathy Aber

- *Donated \$7,500 to LCEF Young Investors for the school children*
- *Started development committee headed by Maggie Bowles to raise money for school from outside of the school. Maggie has experience in grant writing.*
- *Creating an alumni database-looking to have a reunion in July/August to update on developments to campus.*
- *Patti Moser*
 - *Announced State of Florida 5 Star rating for Early Childhood Center*
 - *Nemours Healthcare System has selected Trinity's Early Childhood Development Program as model for nutrition for early childhood centers*
 - *90% filled for new building*
 - *90% of teachers certified*
- *Kevin Brockberg announced that enrollment for K-8 is increasing and he anticipates enrollment for the 2015/2016 school year at 78 students.*
 - *Improving curriculum-all 8th graders finishing Algebra and Spanish I, new math program in the lower grades, new Social Studies program becoming Humanities-taught through novels and biographies*
 - *Great teachers*
 - *Working toward dual accreditation from National Lutheran Schools & Southern Schools and Colleges*

- *Parent brought up the need to publicize that adults can join the Young Investors to school parents*

Campus Task Force Update - Kathy Aber

- *Task Force-certificate of occupancy expected between July 1-7*
- *Waiting for 3rd house to be lowered, then water & sewer hooked up, etc., then all 3 houses fixed up to be rented*
- *Facilities team, led by J.J. Alexander, is painting the foundations*
- *Gym floor torn up & being replaced, then painting & AC*
- *Once children move into new CDC building, then portables will be removed*
- *Sept. 20-celebration/dedication with special guests-Rev. Kieschnick and mayor*

Official Naming of the Early Childhood Building – Rocky Smothers

- *Motion to call the building "New Century Center for Growth & Development" by Rocky Smothers, seconded by Eric Havens*
- *Discussion-Various thoughts and opinions were discussed including,*
 - *Name is too long*
 - *Want to unify the campus*
 - *Need to honor work of all the workers who submitted names*
 - *The classrooms look like houses and hallways are themed with Orlando sites*
 - *Can use some of the names for the houses*
 - *Other names suggested:*
 - *Center for Growth & Development*
 - *Ministry & Outreach*
 - *New Century Center*
 - *Mighty Oak Manor*
 - *Cypress Cottage*
 - *Oak Tree House*
 - *Ruth Lane Early Childhood Center*
- *The motion was tabled for further consideration by Leadership Council*
- *Will be voted on at a special voter's meeting in August*

Presentation of FY2015-2016 Proposed Budget - Rocky Smothers, David Wilkosz

- *4.7 million-increase of \$1 million from last year for salaries, ministries, etc.*
- *Consecrated Stewardship campaign shows an increase*
- *Not enough to give salary increases to staff*
- *David Wilkosz-reviewed forecasted budget*
 - *Lost \$85,364 in activities last year*
 - *\$135,000 step-up increase from givers pledge-27%*
 - *Approximately 34 students, CDC/K-8, receive a subsidy that comes out of budget*
- *Motion to approve the 2015-16 budget-Rocky Smothers*
- *Unanimous verbal vote to approve*

Presidents' Report - Rocky Smothers

- *Ministry teams will meet this Wednesday, July 1st*
- *New business manager-Eric Havens*
- *Recognition of "retiring" servants*
 - *Leadership-Bob Meyers, Glenda Frazier, Rocky Smothers, Susan Roby-prayer of thanksgiving-Rev. Martin*
 - *Elders-Lo Phillips, Leo Nagy, Bill Ruffier*

Adjournment & Close with the Doxology-Ted Lange

Trinity Lutheran Downtown

**Special Voters' Assembly Meeting
Trinity Lutheran Church Sanctuary
Sunday – August 9, 2015 – 12:30PM**

“Our mission is to proclaim the Gospel of Jesus Christ through ministries which strengthen and equip people for Christian witness and service in downtown, metropolitan Orlando, and the world”

Meeting Minutes

Welcome & Call to Order

- Meeting called to order with 37 voting members present
- Minutes from Regular Voters Meeting from June 28, 2015 to be presented for approval at the next regular voters meeting

Opening Devotion

- Psalm 111 “Praise for God’s Tender Care” read in unison; Opening Prayer offered by Pastor Martin

Pastors Update

- Pastor Martin provided a membership report that baptized membership has increased from 1251 in 2013 to 1325 in 2014 to 1332 in 2015. Average attendance at the four weekend services through July of each year was 383, 355, and 333, respectively for 2013, 2014, and 2015.
- Thus far during 2015 Trinity has baptized 1 adult and 12 children; Changes in membership include 3 children received with parents, 2 deaths, 7 confirmed, 2 transfers in, 10 transfers out, 1 release, and 9 adult confirmation/new members
- The next new members class starts in mid-September, hopefully on Tuesday evenings
- In order to clear up Wednesday evenings for Music Ministries several scheduling changes are being discussed including moving Elders and Ministry Team meetings to Monday nights. This will provide for rather busy Monday nights as Leadership and Executive Councils currently meet on Monday evenings once per month. However, these meetings will be coordinated to ensure availability for those who want to participate.
- For Ministry Teams it is anticipated that Team Facilitators will meet on a regular schedule with Pastor and key leadership members and Ministry Teams will meet as needed to “get the work done”.
- Pastor stressed the priority and importance of clear communication concerning youth involved in K-8, CDC, Sunday School, and confirmation.
- Work continues on updating the 9:30 AM service to be more contemporary in nature. Pastor stressed the importance of congregational support and feedback as he and the elders continue to adapt this service. Surveys were available during the service on Aug 9 for those attending the service to provide feedback. Pastor and the Elders appreciate the feedback provided thus far and will give consideration to all input.

Board of School Ministry

- Kathy Aber provided an update on CDC and K-8 programs. The School Board met on Thursday August 6th. For the K-8 program, a school secretary has been hired to fill the position left vacant at the end of the school year. All teacher positions have been filled with the exception of the 2nd-3rd grade teacher. Dr. Brockberg provided that there is an interview on Monday morning for the remaining teaching slot and that enrollment for the FY15/16 school year is 70.
- Tim Norris asked the only question on this update; Is the 70 student projection based on fully registered students?, Dr Brockberg replied that the number is “Firm”.

- *There was no specific report on CDC enrollment or staffing.*

Campus Development Task Force Update

- *CDC Building Update: DCF and Fire and Safety Inspections have been partially completed and non-compliance items have been or are being remedied. Plans are in place to finalize these inspections at the appropriate times. On Friday the 7th, the City of Orlando permitting process identified a deficiency in paperwork and drawings submitted with our "split permit". In order to receive the certificate of occupancy (CO) for the CDC, it was necessary to split out the work on the historic houses in order to prioritize the CDC project. Additional drawings are necessary for the city to finalize paperwork for the CO. The classrooms and facilities are ready for children and they will be moved into the new facility as soon as the CO is officially received and DCF inspections are finalized.*
- *In anticipation of this move, and to accomplish various tasks in preparing the CDC, Kathy Aber provided a sign-up sheet for members to provide times during the week that they could be available to assist.*
- *Efforts are underway to insure that CDC delays do not interfere with the start of school for the K-8 program.*
- *In lieu of the CDC delays the dedication ceremony has been postponed with a date TBD. Speakers and dignitaries have been contacted about the delay. Once the CDC is occupied, a date will be selected and planning will be finalized.*
- *The Gym floor is behind schedule but nearly complete. Lines are currently being painted. Due to CDC delays and the need for completion of parking lots, roofing repairs for the gym are being delayed. There are currently no leaks and the contractor is committed to insuring that any leaks will be fixed in a timely manner until such time as the full repair begins.*
- *Ted Lange provided some insight into Leadership's intent to continue on with Trinity Century II, Phase 1 planning which includes, in addition to the CDC building, planning and upgrading the Sanctuary and Undercroft, Green Spaces and Office space. There was a great deal of planning conducted for these projects which were put on hold during the building of the CDC. Leadership will be re-visiting the existing planning and incorporating this information into a formalized process to provide finalized Phase 1 updates to the Trinity Campus. A request was made to those who were involved in these early planning processes to provide leadership with their insight into their planning experiences.*

Vice-Presidents' Report

- *Stephanie Landis provided an update on Senior Pastor Call Committee. The call committee membership has been finalized and includes the Vice-President and President of the congregation, the Interim Senior Pastor and Head Elder. At large members include Rocky Smothers, Bruce Hahn, Jen Blackwood, Mike Hoffman, and Bonnie Robie. Ted Lange will contact President Walton's office at the FL-GA District office and notify them of our intent to begin the call process with an initial meeting in September. The district will provide support as well as a Circuit Pastor to assist in the entire call process.*

Building Naming

Ted Lange

- *A motion was made by Ted Lange to name the new CDC building and provide for a memorial to Wren Aber in the reception area of the CDC. Motion: Name the new building housing the Child Development Center and the upstairs opportunity space, the "New Century Center", and to utilize space in the entrance area of the CDC for a dedication to the vision and perseverance of Wren Aber, a visionary who led Trinity's Campus Development Task Force into this new Century. Leadership Council will select a committee to formalize existing plans for a memorial into a specific recommendation. The motion was seconded and to the surprise of the President, there was no further discussion. Upon Vote the Voter's Assembly unanimously approved the motion.*

- *Ted Lange provided discussion on leadership's thought process to name additional buildings on campus. Currently, existing named buildings include the Christian Life Center housing Fellowship Hall, the Kitchen, Gym and athletic program rooms, the Magnolia Building currently housing administrative offices, Pastoral Ministry Offices, and tenants, and the Sanctuary Building. Un-named buildings include the Two Story, one story, administration buildings and the yellow, white, and red houses. Leadership would like to pursue naming of these buildings to provide consistency to the campus, a clear orientation of campus locations, and to provide names with character and meaning to historic and current uses. Dr. Brockberg also added that when providing tours to prospective students and their families, consistent names would be helpful in promoting the campus and school.*

Names brought forth by leadership to initiate discussion,

Two Story Building – "Heritage Hall" Discussion also included "Viking Hall"

One Story Building – "Loggia"

Admin Building – "Livingston Administration Building"

Ruth and Amelia Street House names were formalized based on input received early in the process of Naming the CDC building by CDC staff and include names build on native Florida trees.

Yellow House - "Sycamore Corner"

White House – "Mighty Oak Manor"

Red House – "Cypress Cottage"

There was little discussion and Leadership did not wish to make a motion for naming at this time but rather to allow staff and the congregation to consider these or other names.

Presidents Time

- *Ted Lange announced information that had been previously published in the Triune Weekly announcing a vacancy of a Member-at-Large position on Leadership Council vacated by Wendy Havens. Wendy was peacefully released from the position by mutual agreement upon the hiring of Eric Havens as the General Manager-Operations which would lead to a conflict of interest for her in this position. Leadership is seeking nominations of individuals willing to complete the term for this position which ends June 31st, 2017.*

Adjournment

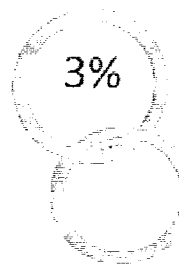
- *Justin Tayon, the recently hired Music Teacher, was introduced. Justin is a recent graduate of Concordia University Seward and will begin at Trinity on Monday August 10th. Justin will also be involved with the Music Ministry at Trinity.*
- *The Voter's Assembly was closed and Pastor Martin provided a closing prayer.*
- *The Doxology was sung.*

An LCEF Investment Option for All

New Investor

ConnectPLUS

3% fixed rate (on first \$5,000) and opportunity to empower LCMS ministries



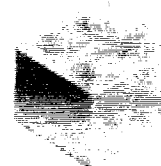
- >\$500 minimum to open
- >Floating rate on balance over \$5,000
- >Two-year term
- >Additional investments of at least \$25 allowed
- *For new LCEF investors 18 and older

Under 18 Investor

The Young Investors Y.I. Club

With a \$25 investment your child becomes a Y.I. Club member with special activities, games and fun!

- >3.5% Premium Interest Rate
- >\$ for Good Grades
- >\$ for Community Service
- >College Scholarship Program

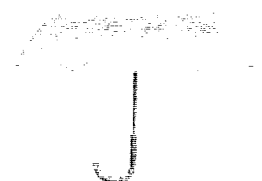


Rainy Day Fund

Family Emergency StewardAccount®

Expecting the unexpected makes for good planning, that's why you might consider LCEF Family Emergency StewardAccount:

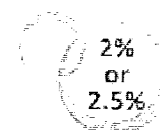
- >"Rainy Day" Fund
- >Home Repairs
- >Quarterly Tax Payments
- >Christmas Fund
- >Medical Bills
- >Tuition
- >Interest Rate: 1%



Current Investor

PartnerPLUS for Current Investors:

- >Low Minimum \$500 to start
- >Competitive fixed rate of 2% on two-year notes or 2.5% on four-year notes
- >Balance over \$25,000 earns second-tier fixed rate of 1%
- >Additional funds can be added at any time (\$25 minimum)
- >Offer available for a limited time only



Lutheran Church Extension Fund

A Lutheran Financial Product

For more information please go to LCEF.org

Trinity Evangelical Lutheran Church
 Balance Sheet
 For the Fiscal Year Ending June 27, 2015 (Unaudited)

June-15

Assets

Total Checking	\$281,423
Total Petty Cash Funds	\$3,500
Total Dedicated (Temp Restricted)	\$64,739
Total Endowments (Perm Restricted)	\$472,522
Total Cash & Cash Equivalents	<u>\$822,184</u>
Total Tuition Receivable	\$51,248
Total Allowance for Uncollectibles	(\$4,000)
Total Building Rent Receivables	\$4,097
Total Notes Receivable	\$151,249
Total Receivable	<u>\$202,594</u>
Total Other Receivable	\$3,173
Total Prepaid Exp & Food Inventory	\$24,590
Total Current Assets	<u>\$1,052,541</u>
Total Land, Buildings & Improvements	\$8,144,345
Total Furniture, Equipment & Vehicle	\$1,005,320
Total Accumulated Depreciation	(\$2,901,625)
Total Contributed Fixed Assets	\$563,864
Total Property, Plant & Equipment	<u>\$6,811,904</u>
Total Assets	<u><u>\$7,864,445</u></u>

Liabilities, Fund Principal, & Restricted Funds

Liabilities

Total Deferred Revenue	\$91,333
Total Accounts Payable	\$49,062
Total Accrued Expenses	\$6,183
Total Current Liabilities	<u>\$146,578</u>

Mortgage Payable-Less Current

20310.00 - LCEF-Refinance #0587	\$2,037,179
20320.90 - LCEF - CDC Building #0388	\$4,544,327

Total Mortgage Payable-Less Current	<u>\$6,581,506</u>
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Notes Payable

20350.90 - Due To Dedicated - Hist. Debt	\$134,112
20351.90 - Due To Dedicated - CDC Proj	\$17,138

Total Notes Payable	<u>\$151,249</u>
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Total Reserves	<u>\$21,516</u>
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Total Liabilities	<u>\$6,900,848</u>
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Net Assets

30000.00 - Net Assets	\$210,064
30100.00 - General Fund	(\$597,253)
30200.00 - Designated Fund	\$749,953
Excess Cash Received	(\$155,230)

Total Net Assets and Excess Cash Received	<u>\$207,535</u>
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Restricted Funds

Total Temporarily Restricted	\$283,540
Total Permanently Restricted	\$472,522

Total Restricted Funds	<u>\$756,062</u>
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Total Liabilities, Fund Principal, & Restricted Funds	<u><u>\$7,864,445</u></u>
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**TRINITY EV. LUTHERAN CHURCH & SCHOOL
JULY TO JUNE FISCAL YEAR 2014-2015 OPERATING ACTIVITIES
SUMMARY STATEMENT BY CHRISTIAN OPERATING CENTER (C.O.C.)**

	Actual		Total
	Ministry	K - 8	
RECEIPTS			
Ministry	\$ 1,015,678		\$ 1,015,678
School		\$ 391,178	\$ 391,178
CDC		\$ 1,856,209	\$ 1,856,209
Facilities	\$ 123,445		\$ 123,445
All Other	\$ 8,241	\$ 112,141	\$ 120,382
Total Receipts	\$ 1,147,364	\$ 503,319	\$ 1,898,486
			\$ 3,549,168.09

	Budget		Total
	Ministry	K - 8	
RECEIPTS			
Ministry	\$ 1,054,700		\$ 1,054,700
School		\$ 425,273	\$ 425,273
CDC		\$ 1,881,446	\$ 1,881,446
Facilities	\$ 187,250		\$ 187,250
All Other	\$ 4,500	\$ 101,004	\$ 105,504
Total Receipts	\$ 1,246,450	\$ 526,277	\$ 1,924,876
			\$ 3,697,603

EXPENSES			
Ministry	\$ 373,504		\$ 373,504
Benevolence	\$ 90,627		\$ 90,627
School		\$ 522,442	\$ 522,442
CDC		\$ 1,739,845	\$ 1,739,845
Facilities	\$ 507,853		\$ 507,853
Support	\$ 247,018		\$ 247,018
All Other	\$ 28,426	\$ 130,236	\$ 158,662
Total Expenses	\$ 1,247,430	\$ 652,678	\$ 1,804,290
GAIN/(LOSS)	\$ (100,066)	\$ (149,359)	\$ (155,230)

EXPENSES			
Ministry	\$ 356,557		\$ 356,557
Benevolence	\$ 96,020		\$ 96,020
School		\$ 530,884	\$ 530,884
CDC		\$ 1,732,840	\$ 1,732,840
Facilities	\$ 528,700		\$ 528,700
Support	\$ 231,145		\$ 231,145
All Other	\$ 30,900	\$ 102,120	\$ 133,020
Total Expenses	\$ 1,243,322	\$ 633,004	\$ 1,784,680
GAIN/(LOSS)	\$ 3,128	\$ (106,727)	\$ 36,596

15-16 FOOD ACTIVITY - PRO-RATIO OF EXPENSES

	ASSIGNED	RECEIPTS:	EXPENSES
Lunch - School	K-8	\$ 15,982	\$ 24,363
Lunch-CDC	CDC	\$ 42,277	\$ 64,446
Lunch - Summer	K-8	\$ 3,720	\$ 5,670
Lunch - Staff	Ministry	\$ 2,027	\$ 3,090
Internal Catering	Ministry	\$ 101	\$ 154
Misc/Food Income	Ministry	\$ 1,235	\$ 1,883
Total Food Service Receipts		\$ 65,341	\$ 99,605
		100.0%	100.0%

15-16 FOOD ACTIVITY - PRO-RATIO OF EXPENSES (BUDGET)

	ASSIGNED	RECEIPTS:	EXPENSES
Lunch - School	K-8	\$23,053	\$ 27,517
Lunch-CDC	CDC	\$43,430	\$ 51,840
Lunch - Summer	K-8	\$1,875	\$ 2,238
Lunch - Staff	Ministry	\$0	\$ -
Internal Catering	Ministry	\$500	\$ 597
Misc/Food Income	Ministry	\$ 1,800	\$ 2,149
Total Food Service Receipts		\$ 70,658	\$ 84,341
		100.0%	100.0%

Trinity Evangelical Lutheran Church
 Analysis of Revenues & Expenses - Summary
 July 2014 to June 2015

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
Revenues			
Church Receipts	\$1,015,678.44	\$1,054,700.00	\$39,021.56
Music Ministry Receipts	\$540.00	\$1,000.00	\$460.00
Youth Receipts	\$1,550.00	\$1,200.00	(\$350.00)
School Receipts	\$391,177.52	\$425,273.00	\$34,095.48
CDC Receipts	\$1,856,208.89	\$1,881,446.00	\$25,237.11
Ext Care Receipts	\$92,439.57	\$76,076.00	(\$16,363.57)
Food Receipts	\$65,341.20	\$70,658.00	\$5,316.80
Facility Receipts	\$123,444.57	\$187,250.00	\$63,805.43
Support Receipts	\$2,787.90	\$0.00	(\$2,787.90)
Dedicated Receipts	\$0.00	\$0.00	\$0.00
Total Revenues	\$3,549,168.09	\$3,697,603.00	\$148,434.91
Expenses			
Benevolences	\$90,627.43	\$96,020.00	\$5,392.57
Ministry	\$373,504.38	\$356,557.00	(\$16,947.38)
Ministry - Music	\$16,774.00	\$11,500.00	(\$5,274.00)
Ministry - Youth	\$3,385.00	\$11,250.00	\$7,865.00
School	\$522,441.63	\$530,884.00	\$8,442.37
CDC	\$1,739,844.57	\$1,732,840.00	(\$7,004.57)
Extended Care	\$100,203.52	\$72,365.00	(\$27,838.52)
Food	\$99,604.74	\$84,341.00	(\$15,263.74)
Facility	\$507,853.17	\$528,700.00	\$20,846.83
Support	\$247,018.27	\$231,145.00	(\$15,873.27)
CDC Building Project	\$0.00	\$0.00	\$0.00
UCF Ministry Expenses	\$0.00	\$0.00	\$0.00
Human Care	\$3,141.15	\$5,405.00	\$2,263.85
Total Expenses	\$3,704,397.86	\$3,661,007.00	(\$43,390.86)
Net Total	(\$155,229.77)	\$36,596.00	\$191,825.77

Trinity Evangelical Lutheran Church
 Summary of Restricted Accounts - Portrait
 For the Fiscal Year Ending June 27, 2015 (Unaudited)

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Temporary Restricted				
Church Ministries				
80010.20 - Fellowship Activity	\$0.00	\$2,324.00	\$1,508.22	\$815.78
80020.20 - Memorials	\$240.00	\$3,402.00	\$4,160.00	(\$518.00)
80025.20 - Men's Retreat	\$0.00	\$25.00	\$0.00	\$25.00
80030.20 - Missions	\$472.30	\$20.00	\$0.00	\$492.30
80040.20 - Pastors Discretionary Fund	\$1,943.35	\$4,983.70	\$3,896.83	\$3,030.22
80042.20 - Sunday School Ded. Offering	\$0.00	\$41.81	\$0.00	\$41.81
80045.20 - Trinity Shares Christmas	\$184.72	\$200.00	\$120.81	\$263.91
80050.20 - Trump Mission Society	\$2,029.17	\$1,500.00	\$0.00	\$3,529.17
Total Church Ministries	\$4,869.54	\$12,496.51	\$9,685.86	\$7,680.19
Music Ministries				
80455.35 - School Music Ministry	\$1,583.69	\$804.87	\$1,722.05	\$666.51
Total Music Ministries	\$1,583.69	\$804.87	\$1,722.05	\$666.51
Affiliated Ministries				
80105.30 - Athletic Department	\$2,431.59	\$15,188.18	\$16,208.35	\$1,411.42
80115.20 - Cub Scouts	\$112.64	\$282.00	\$394.64	\$0.00
80125.20 - Idignity	\$0.00	\$1,000.00	\$0.00	\$1,000.00
80130.20 - LWML	\$836.78	\$2,078.62	\$2,181.66	\$733.74
80140.30 - PTL Activities	(\$1,131.95)	\$34,879.24	\$34,372.59	(\$625.30)
80145.30 - PTL (Bank)	\$49,574.25	\$5,734.09	\$20,590.59	\$34,717.75
80150.20 - LCEF Steward Account	\$0.00	\$7,500.00	\$0.00	\$7,500.00
Total Affiliated Ministries	\$51,823.31	\$66,662.13	\$73,747.83	\$44,737.61
Youth Ministries				
80200.45 - Youth District Events - FLGA	\$0.00	\$885.00	\$1,598.32	(\$713.32)
80205.45 - Youth Fund - LCEF #6928	\$1,036.22	\$4.96	\$0.00	\$1,041.18
80210.45 - Youth Fundraiser Events	\$150.00	\$160.00	\$85.00	\$225.00
80215.45 - Youth Events - Local	\$1,282.44	\$66.56	\$57.55	\$1,291.45
80400.45 - Youth Donations	\$0.00	\$7,784.60	\$7,500.00	\$284.60
Total Youth Ministries	\$2,468.66	\$8,901.12	\$9,240.87	\$2,128.91
Child Care Ministries				
80300.40 - Child Care Fundraisers	\$2,391.46	\$3,651.92	\$4,463.67	\$1,579.71
80410.40 - Staff Appreciation Donations	\$0.00	\$1,009.24	\$125.00	\$884.24
Total Child Care Ministries	\$2,391.46	\$4,661.16	\$4,588.67	\$2,463.95
School Ministries				
80400.30 - Donations-School	\$1,365.49	\$13,705.97	\$11,739.45	\$3,332.01
80405.30 - Ext/Summer Care-Field Trips	\$550.94	\$850.00	\$1,337.33	\$63.61
80425.30 - Middle School Field Trips	\$400.79	\$6,799.36	\$7,200.15	\$0.00
80430.30 - Natl Junior Honor Society	\$1,421.82	\$0.00	\$1,085.00	\$336.82
80445.30 - School Bookstore	\$61.62	\$1,690.50	\$743.64	\$1,008.48
80450.30 - School Chapel Offerings	\$3,970.09	\$927.05	\$4,897.14	\$0.00
80451.30 - School Scholarships Fund	\$0.00	\$9,373.45	\$6,276.00	\$3,097.45
80460.30 - School Uniform Sales	\$2,567.17	\$200.00	\$0.00	\$2,767.17
80465.30 - Student Council	\$1,823.27	\$660.89	\$1,208.37	\$1,275.79
80470.30 - Viking Challenge	\$3,088.90	\$29,665.00	\$8,616.74	\$24,137.16
Total School Ministries	\$15,250.09	\$63,872.22	\$43,103.82	\$36,018.49
Financial Ministries				
80500.80 - Giving Back Donations	\$0.00	\$9,425.00	\$10,951.69	(\$1,526.69)
80505.80 - Miscellaneous Donations	\$20.00	\$4,768.75	\$6,662.45	(\$1,873.70)

Trinity Evangelical Lutheran Church
 Summary of Restricted Accounts - Portrait
 For the Fiscal Year Ending June 27, 2015 (Unaudited)

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Total Financial Ministries	\$20.00	\$14,193.75	\$17,614.14	(\$3,400.39)
Voters/Leadership				
80600.90 - CDC Capital Fund #6775	(\$3,395.65)	\$379,954.57	\$235,958.62	\$140,600.30
80601.90 - CDC Escrow Acct. #3648	\$156,108.38	\$297,926.04	\$454,024.26	\$10.16
80605.80 - Property-Travelodge #3125	\$69,982.40	\$97,789.00	\$142,839.22	\$24,932.18
80605.99 - Clearing Acct. for Programs	\$0.00	\$128,957.56	\$128,957.56	\$0.00
80610.80 - Sanctuary Project-LeBarts Beq #6767	\$35,177.38	\$60,077.32	\$72,481.37	\$22,773.33
Total Voters/Leadership	\$257,872.51	\$964,704.49	\$1,034,261.03	\$188,315.97
Total Temporary Restricted	\$336,279.26	\$1,136,296.25	\$1,193,964.27	\$278,611.24
<u>Permanent Restricted</u>				
Voters/Leadership				
90000.80 - Betsy Johnson - B of A CD #2854	\$63,082.13	\$56.47	\$99.89	\$63,038.71
90010.80 - Kasper Endowment - GE Cap. #4020	\$139,637.02	\$1,504.61	\$0.00	\$141,141.63
90020.80 - Kunze Endowment - LCEF CD #5935	\$254,769.73	\$2,236.56	\$0.00	\$257,006.29
90030.80 - Kunze Endowment - LCEF Acct.#0156	\$11,281.78	\$54.05	\$0.00	\$11,335.83
Total Voters/Leadership	\$468,770.66	\$3,851.69	\$99.89	\$472,522.46
Total Permanent Restricted	\$468,770.66	\$3,851.69	\$99.89	\$472,522.46

Trinity Evangelical Lutheran Church

Balance Sheet

	September 2015	Change	June 30, 2015
Assets			
Total Checking	\$295,713	\$14,291	\$281,423
Total Petty Cash Funds	\$3,500	\$0	\$3,500
Total Dedicated (Temp Restricted)	\$62,775	(\$1,965)	\$64,739
Endowments (Perm Restricted)			
Total Endowments (Perm Restricted)	\$472,930	\$408	\$472,522
Total Cash & Cash Equivalents	\$834,918	\$12,733	\$822,184
Receivable			
Total Tuition Receivable	\$63,530	\$12,385	\$51,145
Total Allowance for Uncollectibles	(\$4,000)	\$0	(\$4,000)
Total Building Rent Receivables	\$1,356	(\$2,740)	\$4,097
Total Notes Receivable	\$151,249	\$0	\$151,249
Total Receivable	\$212,135	\$9,645	\$202,491
Total Other Receivable	\$22,448	\$19,276	\$3,173
Total Prepaid Exp & Food Inventory	\$24,918	\$328	\$24,590
Total Current Assets	\$1,094,420	\$41,982	\$1,052,438
Property, Plant & Equipment			
Total Land, Buildings & Improvements	\$8,144,345	\$0	\$8,144,345
Total Furniture, Equipment & Vehicle	\$1,005,320	\$0	\$1,005,320
Total Accumulated Depreciation	(\$2,936,290)	(\$34,666)	(\$2,901,625)
Total Contributed Fixed Assets	\$563,864	\$0	\$563,864
Total Property, Plant & Equipment	\$6,777,238	(\$34,666)	\$6,811,904
Total Assets	\$7,871,658	\$7,316	\$7,864,342
Liabilities, Fund Principal, & Restricted Funds			
Current Liabilities			
Total Deferred Revenue	\$17,434	(\$73,694)	\$91,128
Total Accounts Payable	\$32,641	(\$16,381)	\$49,022
Total Accrued Expenses	\$32,609	\$26,426	\$6,183
Total Current Liabilities	\$82,684	(\$63,648)	\$146,332
Mortgage Payable-Less Current			
20310.00 - LCEF-Refinance #0587	\$2,018,444	(\$18,736)	\$2,037,179
20320.90 - LCEF - CDC Building #0388	\$4,544,327	\$0	\$4,544,327
Total Mortgage Payable-Less Current	\$6,562,770	(\$18,736)	\$6,581,506
Notes Payable			
20350.90 - Due To Dedicated - Hist. Debt	\$134,112	\$0	\$134,112
20351.90 - Due To Dedicated - CDC Proj	\$101,590	\$84,453	\$17,138
Total Notes Payable	\$235,702	\$84,453	\$151,249
Total Reserves	\$14,396	(\$7,119)	\$21,516
Total Liabilities	\$6,895,552	(\$5,051)	\$6,900,603
Net Assets			
30000.00 - Net Assets	\$54,834	(\$155,230)	\$210,064
30100.00 - General Fund	(\$592,472)	\$4,781	(\$597,253)
30200.00 - Designated Fund	\$749,953	\$0	\$749,953
Excess Cash Received	\$11,149	\$166,236	(\$155,088)
Total Net Assets and Excess Cash Received	\$223,464	\$15,787	\$207,677
Restricted Funds			
Total Temporarily Restricted	\$298,462	\$14,922	\$283,540
Total Permanently Restricted	\$454,180	(\$18,342)	\$472,522
Total Restricted Funds	\$752,642	(\$3,420)	\$756,062
Total Liabilities, Fund Principal, & Restricted Funds	\$7,871,658	\$7,316	\$7,864,342

**TRINITY EV. LUTHERAN CHURCH & SCHOOL
 JULY TO SEPTEMBER FISCAL YEAR 2015-2016 OPERATING ACTIVITIES
 SUMMARY STATEMENT BY CHRISTIAN OPERATING CENTER (C.O.C.)**

	Actual			
	Ministry	K - 8	CDC	Total
RECEIPTS				
Ministry	\$ 236,617			\$ 236,617
School		\$ 139,290		\$ 139,290
CDC			\$ 613,483	\$ 613,483
Facilities	\$ 26,500			\$ 26,500
All Other	\$ 21,976	\$ 50,735	\$ 9,240	\$ 81,950
Total Receipts	\$ 285,092	\$ 190,025	\$ 622,723	\$ 1,097,840

	Budget			
	Ministry	K - 8	CDC	Total
RECEIPTS				
Ministry	\$ 251,941			\$ 251,941
School		\$ 126,118		\$ 126,118
CDC			\$ 742,900	\$ 742,900
Facilities	\$ 33,900			\$ 33,900
All Other	\$ 1,150	\$ 38,751	\$ 13,600	\$ 53,501
Total Receipts	\$ 286,991	\$ 164,869	\$ 756,500	\$ 1,208,360

	EXPENSES		
	Ministry	\$ 81,690	
Benevolence	\$ 19,860		\$ 19,860
School		\$ 134,702	\$ 134,702
CDC			\$ 537,014
Facilities	\$ 163,960		\$ 163,960
Support	\$ 76,773		\$ 76,773
All Other	\$ 9,931	\$ 49,132	\$ 13,630
Total Expenses	\$ 352,214	\$ 183,834	\$ 550,643
GAIN/(LOSS)	\$ (67,121)	\$ 6,191	\$ 72,080

	EXPENSES		
	Ministry	\$ 80,391	
Benevolence	\$ 24,429		\$ 24,429
School		\$ 159,094	\$ 159,094
CDC			\$ 566,341
Facilities	\$ 161,651		\$ 161,651
Support	\$ 97,294		\$ 97,294
All Other	\$ 10,777	\$ 41,575	\$ 21,625
Total Expenses	\$ 374,541	\$ 200,669	\$ 587,966
GAIN/(LOSS)	\$ (87,550)	\$ (35,800)	\$ 168,534

15-16 FOOD ACTIVITY - PRO-RATIO OF EXPENSES

	ASSIGNED		RECEIPTS:		EXPENSES	
	Lunch - School	K-8	\$ 3,826	22.0%	\$ 5,644	
Lunch-CDC	CDC	\$ 9,240	53.0%	\$ 13,630		
Lunch - Summer	K-8	\$ 4,311	24.7%	\$ 6,359		
Lunch - Staff	Ministry	\$ -	0.0%	\$ -		
Internal Catering	Ministry	\$ -	0.0%	\$ -		
Misc/Food Income	Ministry	\$ 44	0.3%	\$ 65		
Total Food Service Receipts		\$ 17,421	100.0%	\$ 25,698		

15-16 FOOD ACTIVITY - PRO-RATIO OF EXPENSES (BUDGET)

	ASSIGNED		RECEIPTS:		EXPENSES	
	Lunch - School	K-8	\$ 2,975	15.8%	\$ 4,731	
Lunch-CDC	CDC	\$ 13,600	72.1%	\$ 21,625		
Lunch - Summer	K-8	\$ 1,500	7.9%	\$ 2,385		
Lunch - Staff	Ministry	\$ 650	3.4%	\$ 1,034		
Internal Catering	Ministry	\$ 150	0.8%	\$ 239		
Misc/Food Income	Ministry	\$ -	0.0%	\$ -		
Total Food Service Receipts		\$ 18,875	100.0%	\$ 30,013		

Trinity Evangelical Lutheran Church
 Analysis of Revenues & Expenses - Summary
 September 2015

Accounts	YTD Actual (This Year)	YTD Budget (This Year)	YTD Budget Remaining (This Year)
Revenues			
Church Receipts	\$236,617	\$251,941	\$15,324
Music Ministry Receipts	\$175	\$190	\$15
Youth Receipts	\$1,237	\$160	(\$1,077)
School Receipts	\$139,290	\$126,118	(\$13,172)
CDC Receipts	\$613,483	\$742,900	\$129,417
Ext Care Receipts	\$42,598	\$34,276	(\$8,322)
Food Receipts	\$17,421	\$18,875	\$1,454
Facility Receipts	\$26,500	\$33,900	\$7,400
Support Receipts	\$18,750	\$0	(\$18,750)
Dedicated Receipts	\$1,770	\$0	(\$1,770)
Total Revenues	\$1,097,840	\$1,208,360	\$110,520
Expenses			
Benevolences	\$19,860	\$24,429	\$4,569
Ministry	\$81,690	\$80,391	(\$1,299)
Ministry - Music	\$6,163	\$6,575	\$412
Ministry - Youth	\$3,481	\$2,375	(\$1,106)
School	\$134,702	\$159,094	\$24,392
CDC	\$537,014	\$566,341	\$29,327
Extended Care	\$37,064	\$34,459	(\$2,605)
Food	\$25,698	\$30,013	\$4,315
Facility	\$163,960	\$161,651	(\$2,310)
Support	\$76,773	\$97,294	\$20,521
CDC Building Project	\$0	\$0	\$0
UCF Ministry Expenses	\$81	\$0	(\$81)
Human Care	\$206	\$555	\$349
Total Expenses	\$1,086,692	\$1,163,176	\$76,484
Net Total	\$11,149	\$45,184	\$34,035

Trinity Evangelical Lutheran Church
 Summary of Restricted Accounts - Portrait
 July to September 2015

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
<u>Temporary Restricted</u>				
Church Ministries				
80020.20 - Memorials	(\$518.00)	\$4,682.09	\$0.00	\$4,164.09
80040.20 - Pastors Discretionary Fund	\$3,030.22	\$1,447.00	\$2,000.00	\$2,477.22
Total Church Ministries	\$2,512.22	\$6,129.09	\$2,000.00	\$6,641.31
Affiliated Ministries				
80105.30 - Athletic Department	\$1,411.42	\$0.00	\$165.92	\$1,245.50
80110.10 - Compassion Corner Ministry - #8614	\$0.00	\$307.72	\$0.00	\$307.72
80140.30 - PTL Activities	(\$625.30)	\$875.00	\$750.00	(\$500.30)
80145.30 - PTL (Bank)	\$34,717.75	\$0.00	\$1,897.05	\$32,820.70
Total Affiliated Ministries	\$35,503.87	\$1,182.72	\$2,812.97	\$33,873.62
Youth Ministries				
80205.45 - Youth Fund - LCEF #6928	\$1,041.18	\$1.64	\$0.00	\$1,042.82
80215.45 - Youth Events - Local	\$1,291.45	\$195.00	\$276.92	\$1,209.53
Total Youth Ministries	\$2,332.63	\$196.64	\$276.92	\$2,252.35
Child Care Ministries				
80300.40 - Child Care Fundraisers	\$1,579.71	\$574.54	\$580.58	\$1,573.67
80350.40 - CDC Playground Contributions	\$0.00	\$10.00	\$0.00	\$10.00
Total Child Care Ministries	\$1,579.71	\$584.54	\$580.58	\$1,583.67
School Ministries				
80400.30 - Donations-School	\$3,332.01	\$1,019.48	\$973.55	\$3,377.94
80445.30 - School Bookstore	\$1,008.48	\$0.00	\$44.75	\$963.73
80451.30 - School Scholarships Fund	\$3,097.45	\$22,482.74	\$0.00	\$25,580.19
80460.30 - School Uniform Sales	\$2,767.17	\$292.00	\$0.00	\$3,059.17
80465.30 - Student Council	\$1,275.79	\$0.00	\$82.20	\$1,193.59
80470.30 - Viking Challenge	\$24,137.16	\$0.00	\$1,214.96	\$22,922.20
Total School Ministries	\$35,618.06	\$23,794.22	\$2,315.46	\$57,096.82
Financial Ministries				
80505.80 - Miscellaneous Donations	(\$1,873.70)	\$2,907.00	\$200.00	\$833.30
Total Financial Ministries	(\$1,873.70)	\$2,907.00	\$200.00	\$833.30
Voters/Leadership				
80600.90 - CDC Capital Fund #6775	\$140,600.30	\$10,350.68	\$10,060.00	\$140,890.98
80605.80 - Property-Travelodge #3125	\$24,932.18	\$1,525.00	\$45.00	\$26,412.18
80610.80 - Sanctuary Project-LeBarts Beq #6767	\$22,773.33	\$0.00	\$13,456.80	\$9,316.53
Total Voters/Leadership	\$188,305.81	\$11,875.68	\$23,561.80	\$176,619.69
Total Temporary Restricted	\$263,978.60	\$46,669.89	\$31,747.73	\$278,900.76
<u>Permanent Restricted</u>				
Voters/Leadership				
90010.80 - Kasper Endowment - GE Cap. #4020	\$141,141.63	\$389.72	\$0.00	\$141,531.35
90020.80 - Kunze Endowment - LCEF CD #5935	\$257,006.29	\$0.00	\$18,750.00	\$238,256.29
90030.80 - Kunze Endowment - LCEF Acct.#0156	\$11,335.83	\$17.87	\$0.00	\$11,353.70
Total Voters/Leadership	\$409,483.75	\$407.59	\$18,750.00	\$391,141.34
Total Permanent Restricted	\$409,483.75	\$407.59	\$18,750.00	\$391,141.34

Senior Pastor Call Committee

Members: Stephanie Landis (Chair), Rev. Jim Martin, Mike Kunze, Bruce Hahn, Mike Hofmann, Bonnie Roby, Jen Blackwood, Rocky Smothers, Ted Lange.

Circuit Pastor Ken Green

- 1) *October 10th-Intro meeting with President Walton*
 - *Establish process, roles, and timeline*
- 2) *October 28th-Congregational Self Study and Pastor attributes Ranking*
- 3) *November- Congregational workshop to refine Self Study, Rankings*
- 4) *Nominations - December*
- 5) *2016 Begin actual sorting through candidates*

Communications Point-Stephanie Landis

- 1) *Triune*
- 2) *Temple Talks*
- 3) *Point of Contact*

Committee on Human Resources

Advisory Committee to Leadership Council to expedite current HR processes and formulate recommendations for future HR department structure.

- 1) Working with GM-Operations, finalize development of position descriptions across entire organization structure for paid staff*
- 2) Recommend phased employee review process to start early 2016*
- 3) Review current HR abilities and capacities; Make recommendations as to future structure or outsourcing required to achieve all-inclusive HR function*

Seeking volunteers with Management and/or HR experience...

Member at Large, Leadership Council

MOTION: Leadership Council Nominates John Strandquest as Member At Large to serve through June 31, 2017.

Right of Divine Call

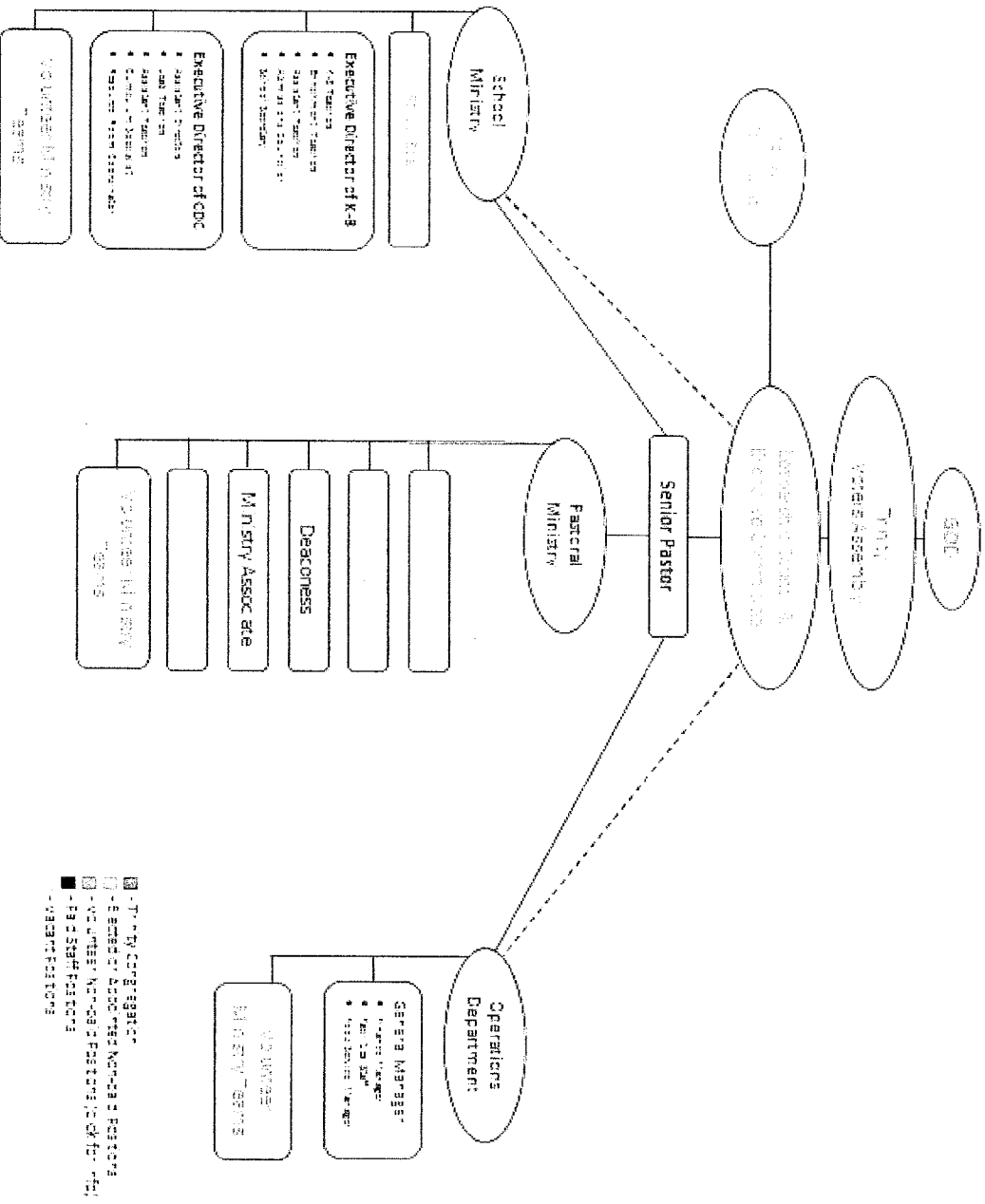
MOTIONS: Leadership Council nominates Mike Rottman and Justin Tayon to the Voters Assembly for calls to the Office of the Called Teacher

- 1) *Both are currently under contract with Trinity*
- 2) *Mike Rottmann-K-8 Classroom Teacher and Athletic Director*
- 3) *Justin Tayon – 40% K-8-Grade 4 Math and Language Arts, and all Music; 25% CDC-3 and 4 year old music classes. Music for Chapel and Mayors Christmas Tree Lighting*

Trinity Organizational Chart

Approved by LC in July, Posted to Trinity Website (shortly), Works in concert with Trinity By-Laws

Trinity Lutheran Church and School
Organizational Chart



- ☐ - Trinity Congregation
- ☐ - Emergent Board/Non-Board Positions
- ☐ - Vol. Under Normal Conditions (OK for 2020)
- ☐ - Full Staff Positions
- - - - - Vol. Under Conditions