

Trinity Lutheran Downtown

Regularly Scheduled Voters' Assembly Meeting

Trinity Lutheran Church CLC

Sunday – June 19, 2016 - 12:30PM

Word - Worship - Community

DRAFT MINUTES

I Welcome & Call to Order-*Ted Lange*

- Agenda attached & PPT copies
- Voters were registered and counted with 45 members registered
- Opening prayer
- A quorum was present

II Approval of Minutes of Regularly Scheduled Voter's Meeting from 2/21/16 as found on the Trinity Members Resources web page

- Motion to approve by Ted Lange
- Passes by unanimous hand vote

III Elections- *John Stranquest*

- Thank you for those that have served
 - Leadership Council-Rocky Smothers and Carolyn Burnett
 - Elders Ministry Team-Tim Norris, Cal Wacker, Mike Hoffman
- Two At-Large positions on Leadership Council to be filled for a two year term beginning on July 1, 2016 through June 31, 2018.
 - The nomination committee recommended two names to Leadership Council. Motion for affirmed unanimity to fill these two vacant positions with, Tim Norris & Gregg Yawman brought by Ted Lange.
 - Seconded by Rich Poole
 - Passed by unanimous hand vote
- Elders Ministry Team
 - Note: The elders ministry team can be grown at any time of the year as needed and can be of any size required to serve Trinity.
 - Five men were nominated by the nominations committee and by Pastor Martin to serve two year terms on the Elders Ministry team beginning on July 1, 2016.
 - Motion for affirmed unanimity to allow Ken Boggs, Jim Curtis, Lo Phillips, Rocky Smothers, Rusty Stephens to serve on the Elders Ministry team for Trinity made by Ted Lange.
 - Seconded by Mike Hoffman
 - Passed by unanimous hand vote

- Call to Crystal Jones as teacher for 2nd grade-Ted Lange
 - There was a motion to call Crystal Jones, a recent graduate of Concordia Chicago, as a called teacher for the Trinity K-8 program by Ted Lange.
 - Seconded by Kathy Aber
 - Passed by unanimous hand vote

IV Ministry Accomplishments- *Pastor Martin*

- (See attached)
- Baptisms-26
- Many accomplishments in ministry and buildings at Trinity over the past year.

V 2016-17 Ministry Plan - *Pastor Martin/Ted Lange*

- Copy of “2016-19 Ministry Plan” distributed
- “Make and Grow Disciples”
- LC focus, many areas but will be working on where to focus in coming year
 - doing, connecting, communicating
 - recruit people to do the projects
 - see attached from PPT copies
- Ministry plan is a “living” and changing document that will provide guidance to Trinity decisions and a base from which a new Senior Pastor can launch ministry.

VI 2016-17 Financial Plan Report - *David Wilkosz*

- 2015-16 Current Year Budget Projection
 - 10.5 Actual/1.5 Forecast
 - \$157,827 net income
- 2016-17 Budget Year-Working Budget
 - Sitting at a net loss of \$441,086
 - Need to look at entire program by pieces to find ways to bring budget into balance
 - Meetings to take place across the next several weeks with Finance, GM-Operations, and COC Executive Directors both independently and together to finalize budget.
- 2016-17 Financial Plan
 - Short-term priorities
 - Authorize interim July/Aug. 2016
 - Authorize full budget for Aug. voter’s meeting
 - Continue prep for audit this fall
 - Two month (July/Aug) interim budget
 - Ministry at a loss/school at a profit

- Motion to accept interim 2 month budget to get us through August- David Wilkosz, seconded by Gregg Yawman
- Passed by unanimous hand vote
- Balanced FY16/17 Budget will be brought to the congregation at a special voter's assembly in August.
- Faithfully Forward-Bob Meyer
 - 96 pledges
 - 53 completed
- Bridge to the Future-Bob Meyer
 - 61 pledges
 - Also some non-pledges
 - \$23,058.57
 - \$28,491.57-cash balance

VII School Board Report - *Kathy Aber*

- Accreditation done with growth goals
- NEMOURS Healthy Eating Program
 - Part of a video utilized by Nemours program outreach
 - Renovating kitchen to have more room for fruits and vegetables
- Anticipated school enrollment- >300 CDC/80 K-8
- Splitting another K-8 classroom to grow towards single classes across the entire K-8 program as per the long-term growth plan.
- Leadership had approved a 2.5% pay increase for all Trinity staff
- Raises are coupled with a three year plan to reduce employee tuition discounts-Three year goal to reach 50%
- New School Positions
 - New teachers-Kathleen Tesch & Crystal Jones
 - CDC Director of Education
- School Board Appointment
 - Cathy Simmons
 - 1 position still open
- Super Viking Awards
 - Karen Killinger-Library
 - Lance Bell & Bill Woodall-Networking
 - Mike & Patty Kunze-brightening Trinity

VIII General Manager's Report - *Ted Lange*

- Paychex PEO
 - Running well
 - More employees have chosen benefits this year
- Hiring accounts receivable position
- Finance manager (Gale Deason) & HR (Stacey O'Rourke) left
- Finance manager role currently filled by Liz Roberts

IX Campus Development Task Force - *Kathy Aber*

- Rocky Smothers will take over as head/spokesperson upon his return from China
- Leadership Council has re-purposing the Task Force
- Continue upcoming jobs
 - Need help to complete these jobs as they come up; Trinity needs varied skills and vocational interests to participate. Large or small contributions needed.

X Senior Pastor Call Update - *Ted Lange*

- Pastor Jacob May
 - Town Hall Meetings
 - Tuesday, June 21
 - 12:00-1:00 p.m.
 - 6:30-7:30 p.m.
 - Wednesday, June 22
 - 12:00-1:00 p.m.

XI Adjournment - *Pastor Martin*

- Lord's Prayer
- Benediction
- Doxology